Dr. Aditi Choudhary

Director (Academics)/ Chairperson (Officiating)



DELHI JUDICIAL ACADEMY

(High Court of Delhi) Sector-14, Dwarka, New Delhi-110078 011-28036501 (O) 011-20892191 (O)

011-20892191 (O) Email: - dja@nic.in

No. DJA/Acd./Induction (DJS)/Batch-2023/1740/2023/2578

04th May, 2024

To,

The Ld. Principal District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.

Sub.: Field Visit of 86 (Eighty-six) newly appointed Officers of DJS at the various Branches of District Courts followed by interaction with Officer In-charges.

Respected Sir,

An Induction Course for Eighty-Six (86) newly recruited officers of DJS, as approved by the Hon'ble Judicial Education & Training Programme Committee, High Court of Delhi, is presently being conducted by the Delhi Judicial Academy.

As part of the approved programme, all the aforesaid Trainee Judicial Officers are required to visit various Branches of District Courts to observe and understand the day to day functioning followed by interaction with the concerned Officer In-charges.

It is, thus, requested that necessary directions may be issued to make arrangements for facilitating the visit of the Forty-Five (45) Trainee Officers w.e.f. 06th May to 08th May, 2024 at Tis Hazari Courts as per the schedule attached as Annexure 'A to C'.

Kindly also ask the concerned Officer In-charges to interact with the Trainee Officers and inform them of the working of these branches.

With regards,

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Yours faithfully,

(Dr. Aditi Choudhary)

Encl.: As above

MOST URGENT

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HEADQUARTERS)

No. 30 110 -3013) /JOTP/Gaz./2024

Dated, Delhi the U4 MAY 2001

As directed copy of letter bearing No. DJA/Acd./Induction(DJS)/Batch-2023/1740/2023/2578, dated 04.05.2024, received through e-mail from the Delhi Judicial Academy, Dwarka, New Delhi, forwarded for information and necessary action to

The Officer In-charge of Copying Agency, Record Room, Nazarat Branch, Accounts
 Facilitation Center, Administration Branch, Video Conferencing Room, Purchase Cell & Building
 Maintenance Committee Cell, Tis Hazari Courts, Delhi.

2. The AO (J) / Branch In-charge of Copying Agency, Record Room, Nazarat Branch, Accounts
Branch, Facilitation Center, Administration Branch, Video Conferencing Room, Purchase Cell &
Building Maintenance Committee Cell, Tis Hazari Courts, Delhi.

3. The Branch In-charge, Care Taking Branch, Tis Hazari Courts, Delhi, for necessary arrangement.

4. The PS to Ld. Principal District & Sessions Judge (HQs.), Delhi.
The Website Committee, English/Hindi, Tis Hazari Court, Delhi.

6. The LAYERS for uploading the same.

(Mukes) Kumar Gupta)
District Jugge (Commercial Court)
Officer In-charge Judicial Branch, Central
For Principal District & Sessions Judge(HQs)

Field Visit schedule of Trainee Judicial Officers of DJS at Tis Hazari Courts on 06^{th} May, 2023

- CI	N. C.W. I. O.C.	* X7. 1. 1. TI XX. 10	
Sl.	Name of Trainee Officer	Visit in First Half	Visit in Second Half
No.	(Mr. / Ms.) Abhay Choudhary	(10.00 am - 01.00 pm)	(02.00 pm - 05.00 pm)
2	Ankita Bhatia	-	Interaction with Officer In-
3	Bhagwat Prasad Meena	-	
4	Garima Garg	-	
5	Hala Quamar	Copying Agency	
6	Jyoti		
7	Neelmani Sharma		
8	Nitika	and	charge of Administration
9	Rahul Saini	and Record Room	Branch
-	Sanyam Jain	Record Room	
11	Shreejee Abbot		
	Sidhant Krishan Singh	1	
	Surabhi Rastogi	-	
	Tuhina Mardi		
	Vanshika Mehta		
1	Amit Rana		
2	Anugya Chauhan		
3	Deshna Golechha		
4	Gaurav Ujjwal		
5	Isha Rana		Interaction with Officer Incharge of BMC Cell
6	Kamaldeep Kaur		
7	Neha Jarwal		
	Pallavi Tyagi	Nazarat Branch and Accounts	
	Rangat Ghirra	Branch	
	Sapna Kumari Meena		
	Shubhangi Aggarwal	[
	Sukriti Jha		
13	Surabhi Sethi		
14	Upender Kumar		
15	Vidushi Garg		
1	Ankit Solanki		
2	Atisha Jain		Interaction with Officer Incharge of Purchase Cell
3	Disha Langan		
4	Gowri Reghunath		
_	Isha Thakur		
6	Kashish Bajaj		
7	Nirmala Singh	Facilitation Center,	
8	Parul Sharma	Administration Branch and	
9	Sandeep	Video Conferencing Room	
	Satendra Pal Singh		
	Shubhangi Srivastava		
	Suneet Anand		
	Surbhi Gupta		
	Vaibhav Garg		
15	Yashu Khurana		

Field Visit schedule of Trainee Judicial Officers of DJS at Tis Hazari Courts on $07^{\rm th}$ May, 2023

SI.	Name of Trainee Officer	Visit in First Half	Visit in Second Half
No.	(Mr. / Ms.)	(10.00 am - 01.00 pm)	(02.00 pm - 05.00 pm)
1	Abhay Choudhary		
2	Ankita Bhatia	1	
3	Bhagwat Prasad Meena	1	
4	Garima Garg	1	
5	Hala Quamar	1	
6	Jyoti		
7	Neelmani Sharma	Nazarat Branch and Accounts	Interaction with Officer In-
8	Nitika	Branch	charge of BMC Cell
9	Rahul Saini	Branen	charge of blvic cen
	Sanyam Jain		
	Shreejee Abbot		
	Sidhant Krishan Singh		
	Surabhi Rastogi		
	Tuhina Mardi	_	
15	Vanshika Mehta		
1	Amit Rana		
	Anugya Chauhan		
	Deshna Golechha	4	
	Gaurav Ujjwal	1	
5	Isha Rana	_	
	Kamaldeep Kaur		
7	Neha Jarwal	Facilitation Center,	Interaction with Officer In-
	Pallavi Tyagi	Administration Branch and	charge of Purchase Cell
	Rangat Ghirra	Video Conferencing Room	
	Sapna Kumari Meena	-	
	Shubhangi Aggarwal	-	SP
	Sukriti Jha	-[
	Surabhi Sethi	-	
	Upender Kumar	-	
	Vidushi Garg		
1	Ankit Solanki	-	
3	Atisha Jain	+	
4	Disha Langan Gowri Reghunath	1	
5	Isha Thakur	-	
6	Kashish Bajaj	1	
1	Nirmala Singh	Copying Agency	Interaction with Officer In-
	Parul Sharma	and	charge of Administration
	Sandeep	Record Room	Branch
	Satendra Pal Singh	1	
	Shubhangi Srivastava		
	Suneet Anand	1	
13		1	
	Vaibhav Garg	1	
	Yashu Khurana		
15	Yashu Khurana		

Field Visit schedule of Trainee Judicial Officers of DJS at Tis Hazari Courts on 08th May, 2023

SI.	Name of Trainee Officer	Visit in First Half	Visit in Second Half
No.	(Mr. / Ms.)	(10.00 am - 01.00 pm)	(02.00 pm - 05.00 pm)
1	Abhay Choudhary		Interaction with Officer Incharge of Purchase Cell
2	Ankita Bhatia		
3	Bhagwat Prasad Meena		
4	Garima Garg		
5	Hala Quamar		
6	Jyoti		
7	Neelmani Sharma	Facilitation Center,	
8	Nitika	Administration Branch and Video Conferencing Room	
9	Rahul Saini		
10	Sanyam Jain		
11	Shreejee Abbot Sidhant Krishan Singh	-	
	Surabhi Rastogi		
	Tuhina Mardi		
15			
1	Amit Rana		
2	Anugya Chauhan		
3	Deshna Golechha		
4	Gaurav Ujjwal	1	
5	Isha Rana]	Interaction with Officer Incharge of Administration Branch
6	Kamaldeep Kaur		
7	Neha Jarwal	Copying Agency	
8	Pallavi Tyagi	and	
9	Rangat Ghirra	Record Room	
10	Sapna Kumari Meena		
11	Shubhangi Aggarwal		
	Sukriti Jha		
	Surabhi Sethi	·	
	Upender Kumar		
	Vidushi Garg		
1	Ankit Solanki	-	
3	Atisha Jain Disha Langan	1	Interaction with Officer Incharge of BMC Cell
4	Gowri Reghunath	1	
5	Isha Thakur		
	Kashish Bajaj		
7	Nirmala Singh	Nazarat Branch and Accounts Branch	
8	Parul Sharma		
9	Sandeep		
10	Satendra Pal Singh		
	Shubhangi Srivastava		
	Suneet Anand		
13	Surbhi Gupta		
14	Vaibhav Garg		
15	Yashu Khurana		