

MOST IMMEDIATE / OUT AT ONCE

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (WEST)
TIS HAZARI COURTS : DELHI

Circular

In pursuance of the directives contained in letter no. 10645/CFM/DHC/2025 dated 09-06-2025 of the Hon'ble High Court of Delhi, New Delhi, all Judicial Officers posted in West District, THC, Delhi are hereby requested to kindly direct their Ahlmad/Assistant Ahlmad to carry out comprehensive physical verification of case files pending before their court during the Summer Vacation-2025 in light of direction contained in a aforementioned letter which is reproduced as under :-

Comprehensive Physical Verification Process:

Identify Pending Cases : Compile a list of all pending cases across District Courts and Special Courts.

Physical Verification: Conduct a thorough physical verification of each case, ensuring that all documents, orders, and judgments are present and accounted for.

Update Existing Records: Update the existing records to reflect the current status of each case, including any changes or developments on the NJDG Portal.

Reconciling Discrepancies:-

Identify Discrepancies: Identify and discrepancies in the status/stage of case as in the physical files and the existing records on the NJDG Portal.

Reconcile Discrepancies: Reconcile the discrepancies by verifying and correcting incorrect information and dating undated cases.

Aditi

Principal District & Sessions Judge (West)
(Officiating)

No. 18189 - 18278 /State/Arrear Comm./Gaz/2025 Delhi, Dated the 17/6/25

Copy forwarded for information and necessary compliance to :-

1. All the Judicial Officers of West District, THC, Delhi (copy of letter no. 10645/CFM/DHC/2025 dated 09-06-2025 of the Hon'ble High Court of Delhi, New Delhi has already been sent on the official e-mail id of all the courts of West District, THC)
2. The Officer-in-charge, Computer Branch/IT Cell, Central District, Tis Hazari Courts, Delhi
3. PS to the Ld. Principal District & Sessions Judge, West, THC, Delhi
4. The office of the Ld. Chief Judicial Magistrate, West
5. For uploading on LAYERS
6. For uploading on centralize website through LAYERS

Aditi

Principal District & Sessions Judge (West)