

To
Website Committee

Sub: Reg:-Filling up the vacant post of Administrative Officer (Judicial) on the basis of Seniority-cum-merit.

As per verbal instruction, the fresh Zone of Consideration for filling up vacant posts of Administrative Officer (Judicial) on the basis of Seniority-cum-merit is required to be provided on most urgent basis since the meeting of the Recommendation Committee has been scheduled for 27/08/2025 at 4:00 p.m., at Conference Hall, Room No.302, Tis Hazari Courts, Delhi.

As per record, the Recommendation Committee in its meeting held on 07/09/2021 was of the view that 25% of promotional post of AO (Judl.) being 12.5 have to be rounded off to 13. Accordingly, vacancy status as on date is furnished as under.

Grade	Total Posts - 13	Working	Vacant	Kept reserved as per order dated 29.04.2019 of the Hon'ble High Court of Delhi	Vacancy to be filled by promotion
Sr.JA	7	4	3	1	2
Sr.PA	6	6	0	0	0

The Administration Branch-II has provided Seniority List of 07 Senior Judicial Assistants for preparing the Zone of Consideration for the post of Administrative Officer (Judl.). The said list is placed opposite for kind perusal.

In view of above, if approved, we may:

- upload the above referred seniority list on the official web-site for information of all concerned,
- obtain the latest reports regarding vigilance clearance, ACRs for the preceding five years, currency of penalty & present pay/level i.r.o. above mentioned 07 Sr.JAs.

Submitted please.

26/08/25
Br. I/C (Admn.-I)

26/08/25
Br. I/C (Admn.-II)

Not Deputed
AOJ (Admn.-I & II)

Jd. O/C (Admn.-I)

SUNIL
KUMAR
SHARMA
Jd. O/C (Admn.-II)

Digitally signed by SUNIL KUMAR SHARMA Date: 2025.08.27 17:00:38 +05'30'

SENIORITY LIST OF SENIOR JUDICIAL ASSISTANTS as on 26.08.2025
(For the purpose of Joint Seniority List of SPAs & SJAs regarding promotion to the post of A.O. (J) in terms of DELHI DISTRICT COURTS ESTABLISHMENT
RULES, 2012

S. No.	Emp. Code	CAT.	Name of the Official	Father's / (Husband's Name	D.O. Join (LDC/JJA)	D.O. Pro. (SR/ASSTT/SJA)	D.O. Birth	D.O. Retirement	Acad./Prof. Qualification
1	2368 / 23252682	Gen	Pramod Kumar Saxena	Prem Swarup Saxena	26-04-1986	17-03-2009	29-08-1965	31-08-2025	Sr.Sec.
2	12629 / 55842669	SC	Naresh Kumar Chauhan	Prem Pal	30-08-1988	25-09-2009	11-08-1970	31-08-1930	BA; LLB
3	2397 / 76376991	Gen	Ganesh Chand Malasi	Kanhaya Lal	05-12-1987	12-10-2010	16-03-1970	31-03-2030	Hf.Sec.
4	2416 / 18363701	Gen	Chander Singh Rawat	Kirpal Singh	12-01-1990	10-01-2011	10-08-1966	31-08-2026	Matric
5	13350 / 81500884	Gen	Bachan Singh	Guman Singh	26-02-1990	10-01-2011	10-04-1968	30-04-2028	Matric
6	2344 / 36734017	SC	Mukesh Kumar	Sohan Chand	05-07-1990	12-10-2010	12-07-1968	31-07-2028	B.A.
7	2343 / 86244451	SC	Murli Chand	Ram Pal	17-08-1990	12-10-2010	28-08-1965	31-08-2025	Sr.Sec.