## OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs): DELHI

## **CIRCULAR**

Subject: Mandatory Verification/updation of posting details of employees in LAYERS software.

All the officials of this establishment posted in all the Judicial Districts in Delhi/New Delhi are hereby directed to check their Posting Details on LAYERS software which can be accessed through URL: <a href="http://10.199.37.5/layers">http://10.199.37.5/layers</a>. They can check their posting details by log-in to LAYERS using their <a href="User ID">User ID</a> and <a href="Password">Password</a>. Also, they must ensure that their posting details are correct/updated.

Discrepancy (if any) found, in the posting details, the concerned employee may get their posting details corrected/updated through LAYERS seat, Computer Branch, Tis Hazari Courts, Delhi only upon providing the requisite documents (transfer order, relieving report and joining report).

Contact persons of LAYERS seat are Mr. Kuldeep Kumar/JA and Mr. Kumar Gaurav/JJA, they are also available on Phone no. – 011-23935772.

It must be noted that it is very important and mandatory drive and any complacency, leniency or non-compliance (if any), by any employee shall be taken very seriously.

(NAROTTAM KAUSHAL)
PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs)
TIS HAZARI COURTS, DELHI

27992 - 28892

No.\_\_\_\_\_/LAYERS Seat/Comp/THC/DELHI/2023

Dated 0 5 AUE 2023

Copy forwarded for information and necessary action to:

- 1. All the Ld. Principal District & Sessions Judges, Delhi/New Delhi.
- 2. All the Ld. Principal Judges, Delhi Family Court.
- 3. All the Ld. Judges of Delhi District Court Establishment with request to ensure the compliance by the officials under their Control.
- All the Administrative Officers (Judl.), Admn. I, II and III with the direction to circulate the same in their respective Districts.
- Branch In-Charge, all branches at Delhi District Courts with the direction to ensure the compliance by officials posted in their branch.
- 6. Personal Office of the undersigned.
- 7. The Dealing official, Website Committee with the direction to upload the same on the website of this Court.

8. The Dealing official, R&I Branch with the direction to upload the same on LAYERS.

PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs)
TIS HAZARI COURTS, DELHI

2348